

# HOW TO HOLD A RAFFLE

**COMBAT  
STRESS**

Whatever event you're organising, **raffles** are a great way to **boost your fundraising**. Here are a few tips to help you plan and organise your raffle, making sure it's legal, has great prizes, and raises plenty of money!

## TOP TIPS FOR HOLDING A 'WINNING' RAFFLE

- Use our downloadable posters to let everyone know when it is, how they can enter, and what they can win events.  
[combatstress.org.uk/resources](https://combatstress.org.uk/resources)
- Let us know about your raffle so we can support you.
- Get a great top prize and include it on your poster to help the sale of tickets.
- As an ambassador for Combat Stress we know you're passionate about our charity but please remember that people support other causes too!

## SOURCING PRIZES

- Where possible, try to get your prizes donated so that all of the money you raise can come to Combat Stress.
- Get in touch and ask us for an authorisation Letter. You can use this to show businesses who you're fundraising for to help you get some great donations.
- Think carefully about who is coming to your event and the type of prizes they'd like to win.
- Start local and ask in person – it's much harder to say no face to face!
- Ask your friends and family to ask their networks for prize donations too – the more people asking the more success you'll have.



## KEEP IT LEGAL

Due to laws surrounding raffles there are a few simple guidelines you need to meet:

- You must sell and draw the tickets at a single event (it is okay if your event lasts more than one day).
- You won't need to have tickets printed for this either – you can use the classic cloakroom tickets.
- If you want to sell raffle tickets to the public in the days or weeks before your event, then you will require a licence under the British Gambling Act of 2005 because it is considered to be a lottery. You are also required to have official tickets designed, numbered, and printed in line with lottery regulations. Once your event is done, you will need to confirm the number of tickets sold, how much your raffle raised and the winners' names.
- An official society or business may run a raffle over a few days without a licence or bespoke tickets, but tickets must be sold exclusively to members of that society or company (not customers).
- Tickets must all be sold for the same price with no discounts applied.
- You cannot claim gift aid on a ticket (this is also applicable for tickets to events). Gift Aid can only be claimed on donations and where a benefit is not received in return for the donation. A raffle ticket is not classed as a donation as there is a set price per ticket and a possible prize for the ticket holder.
- For more detailed information about raffle licensing laws, please visit the Chartered Institute of Fundraising at [ciof.org.uk/events-and-training/resources/lotteries](https://ciof.org.uk/events-and-training/resources/lotteries)

## FACTS ABOUT COMBAT STRESS

It's helpful to have a few facts up your sleeve when you're selling raffle tickets as you're likely to be asked about our work!

- Combat Stress is the UK's leading charity for veterans' mental health.
- We were founded in 1919 in the aftermath of WW1.
- We offer treatment to veterans of the UK Armed Forces, non-operational reservists, and former members of the Merchant Navy, who have complex trauma-related or stress-related mental health issues resulting from military service.
- We play a vital role in the wider mental health support system for veterans, working in partnership with the NHS and other service providers.
- We provide specialist clinical treatment and support online, via our helpline, in the community, and on an outpatient and residential basis. We offer a 24/7 free Helpline, 1:1 and group therapies, peer support, and online guided self-help.





## PAYING IN MONEY

There are lots of ways to pay in money. Please include your supporter number (if known), your name as a reference, and information about the donation.

### BANK TRANSFERS:

#### BANK ACCOUNT DETAILS

Bank: Natwest  
Account Name: Combat Stress  
Sort Code: 60-00-01  
Account Number: 00100013

#### BANKING IN SCOTLAND

Please pay into the above Natwest account via RBS branches in Scotland.

### ONLINE:

Donate directly through our online collections page: [combatstress.org.uk/collection-donation](https://combatstress.org.uk/collection-donation)

### COINSTAR:

Coinstar machines are situated in supermarkets across the UK. You can take the cash to any Coinstar machines, select 'donate to charity' then select 'other' and enter the code **2998** to deposit directly to Combat Stress. You will receive a voucher detailing the donation. You must send a photo of this voucher to:

[fundraising@combatstress.org.uk](mailto:fundraising@combatstress.org.uk)

Find your nearest machine: [coinstar.co.uk/findamachine](https://coinstar.co.uk/findamachine)

### CHEQUE:

Please make cheques payable to 'Combat Stress' and send to:

Combat Stress, Fundraising Department, Tyrwhitt House, Oaklawn Road, Leatherhead, Surrey, KT22 0BX

### ONLINE FUNDRAISING PAGE:

Set up an online fundraising page for the event where you or guests can donate directly. You can do this through our platform:

[events.combatstress.org.uk/fundraise/ownfundraiser](https://events.combatstress.org.uk/fundraise/ownfundraiser)

or Justgiving.

### PHONE:

Call **01372 587 140** and quote your name, postcode, and event.

For more help and advice, call **01372 587 140** or email [fundraising@combatstress.org.uk](mailto:fundraising@combatstress.org.uk)

# KEEPING IT SAFE AND LEGAL

It's important that you are safe and legal whilst fundraising in aid of Combat Stress. Please follow our **'Keeping it Safe and Legal'** guidance document.



[combatstress.org.uk](https://combatstress.org.uk)

Combat Stress, Company Registered in England & Wales No 00256353. Charity Registration No 206002 (SC038828 in Scotland).



**COMBAT  
STRESS**